

10A NCAC 27G .2303 STAFF

- (a) Each ADVP shall have a designated full-time program director.
- (b) The Program Director shall be at least a high school graduate or equivalent with three years of experience in developmental disabilities programming.
- (c) Each facility shall have evaluation services available for all clients.
- (d) Each facility shall maintain an overall direct service ratio of at least one full-time or full-time equivalent direct service staff member for every ten or fewer clients. Facilities having an approved supported employment conversion plan as defined in Rule .2302 of this Section may exclude a maximum of ten clients or 20 percent of a facility's average daily enrollment, whichever is greater, when calculating the required direct service ratio.
- (e) If the site is maintained by the ADVP:
 - (1) A safety committee comprised of staff members and clients shall be appointed and shall meet at least quarterly to review accident reports and to monitor the ADVP for safety; and
 - (2) Minutes shall be kept of all meetings.

*History Note: Authority G.S. 122C-26; 143B-147;
Eff. May 1, 1996;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 20, 2019.*